



POSITION OPEN: **Member Services/Human Resources Manager**

LOCATION: **Two Harbors, MN**

POSITION SUMMARY: Cooperative Light & Power (CLP) is seeking a Member Services/Human Resources Manager to lead our marketing, communications, member engagement, and human resources functions. This is a key leadership role that supports CLP's members, employees, and community while advancing the cooperative's mission and strategic goals.

RESPONSIBILITIES AND QUALIFICATIONS: This position combines marketing and communications leadership with human resources oversight, playing a critical role in shaping CLP's public image, member experience, and workplace culture. The ideal candidate is a skilled communicator, trusted advisor, and organized professional who can manage confidential HR matters while engaging meaningfully with members and the community.

Applicant must have a high school diploma; a bachelor's degree in Marketing, Human Resources, or related field preferred (or equivalent experience). Strong communication skills and proficiency with Microsoft Office and digital platforms are required. Proficiency with Adobe Creative Suite preferred.

APPLICATIONS: Submit your resume and cover letter along with three references to: Cooperative Light & Power, CEO Carey Hogenson, PO Box 69, Two Harbors, MN 55616, or by email to careyh@clpower.com before January 23, 2026. A confirmation email will be returned to the applicant if submitted by email. CLP is not responsible for undelivered mail or email. The job is open until filled. No phone calls, please.

ADDITIONAL INFORMATION: Located on the beautiful north shore of Lake Superior, CLP offers a competitive wage and the NRECA benefits package, including 401k, pension, life, health, and disability.

CLP is an electric cooperative serving over 6,400 members in Lake and part of St. Louis County. CLP is an Equal Opportunity Employer.