



Conditions of Application for Electric Service

July 2026

1. The signed Application for Electric Service shall constitute a contract between the parties.
2. A Member is any person or entity purchasing energy and receiving such energy through facilities owned and/or maintained by Cooperative Light & Power (CLP) and meeting the requirements thereof.
3. Completion of the application constitutes the acceptance of this Application/Agreement. Applicant(s)/Member shall comply with all policies, practices, procedures, Articles of Incorporation, and Bylaws of CLP.
4. The Articles of Incorporation, Bylaws and Statement of Nondiscrimination can be found on our website.
5. I give my consent for CLP to conduct an identity check and soft credit check in compliance with the Red Flag Rules mandated by the Federal FACT Act 2003, 16 C.F.R. 681. I understand that all information is confidential and will not affect my credit score in any way. If there are individuals residing at the Member's residence who are not members of CLP, it shall be the sole responsibility of the CLP Member of said residence to secure all electric information and/or communications from or to CLP, or that in any way relates to CLP, for the purpose of preventing identity theft. Furthermore, in the event that the Member moves out of said residence, it shall be the Member's responsibility to immediately notify CLP stating that (i) they have moved out of said residence, and (ii) future CLP correspondence should no longer be sent in the Member's name to said residence. If the Member fails to comply with this requirement, CLP shall not be liable for any resulting identity theft damages.
6. In accordance with CLP Board Policies II-19 and II-22, a deposit may be required. Every new residential service application requires a soft credit check. If that check is negative, a maximum \$200 deposit is required to obtain electric service. Any required deposit will be held until the Member leaves CLP's service territory, and will be applied to the final bill, if any. If the account is in good standing, with no late fees accrued, for a period of 12 months, the deposit fee will be applied to the Member's account. Every new commercial service application may require a deposit based upon CLP's Schedule of Charges. When the Member leaves CLP's service area, the deposit, plus earned interest, will be applied to the final bill. If the account is in good standing, with no late payments during the most recent five years of service, CLP may apply the deposit fee to the Member's account. Any balance (plus interest accrued annually) will be returned to the Member.
7. A Social Security Number (SSN) is required for services for individual members. A tax identification number or employer ID number is required for Commercial Members.
8. For renters, if Applicant(s) is/are renting the property designated by this application, and said electric service is in jeopardy of being disconnected, CLP reserves the right to discuss the Applicant(s) utility bill and payment history with their landlord.
9. The Applicant(s)/Member(s) authorizes the release of account information to Energy Assistance Programs, if eligible.
10. Only Applicant(s)/Member(s) listed on the application and this form will have access to obtain or fully modify account information. Only Applicant(s)/Member(s) listed on the application and this form will be financially responsible for the account. The original Applicant(s)/Member(s) may complete the required Electric Account Information Release Form to add additional individuals to the account. Individuals listed on the Electric Account Information Release Form will not be financially responsible for the account and will have limited account modification privileges.
11. For new construction services, service improvements, and upgrades, CLP will provide a good faith estimate of the costs for construction within a reasonable time after receipt of the request. The New Service Application will be valid for 12 months from date received and the estimates will be valid for 90 days from the date created. If the Applicant does not proceed with the installation of new service within the 12 months, the Applicant(s)/Member(s) must reapply for service and obtain a new estimate. All New Service Application fees are non-refundable.
12. CLP retains the right to determine the method of construction (overhead or underground), the placement of the poles and/or wires, and the metering point.
13. The Applicant/Member's premises must be wired in compliance with the National Electrical Code.
14. All general service meters shall be located on poles or meter pedestals, not buildings, and wired in compliance with the National Electrical Code.
15. Single phase electrical services hereon under shall be alternating current, three (3) wire, 60 cycle 120/240 volt.
16. Billing will begin when CLP has completed its construction and installed the meter. Electric services purchased from CLP will be purchased at rates, charges, and fees set by CLP, which includes a minimum monthly charge regardless of energy used.
17. In accordance with CLP Board Policy II-3, New Applicant(s)/Member(s) does not qualify for Non-Consumer/Idle Service for a period of 5 years.

18. If the Applicant(s)/Member(s) defaults on said Member's account and CLP commences collection proceedings, the Applicant/Member(s) must pay applicable late payment fees, interest, and all costs of collection, including, but not limited to, legal fees and expenses. Connections or reconnections shall be made when all delinquent accounts owed by the Member(s) have been fully paid and all policies and regulations of CLP have been satisfied, or payment arrangements have been established. The Applicant(s)/Member(s) grants CLP a security interest in whatever capital credit the Applicant/Member(s) is either currently entitled to receive or will receive in the future.
19. The Applicant(s)/Member(s) hereby authorize CLP the right to enter onto said Member's premises to construct, repair, replace, improve, upgrade, and maintain any facilities and/or lines serving the residence/business, including all additional equipment and/or wiring attached subsequently, up to the meter or weather-head and lines on the premises serving other residences. This shall also include the right to read, maintain, and replace CLP meters. This right shall also include the right to maintain rights-of-way/easements. It is the policy of CLP to utilize an Integrated Vegetation Management program to maintain the vegetation growth in the power line rights-of-way. Integrated Vegetation Management utilizes manual clearing, mechanical clearing, and selective herbicide applications to control problem vegetation in accordance with state, federal, and RUS standards/specifications. Electric meters and rights-of-way must be unobstructed and accessible to CLP employees and their agents at all times. As a condition of the service, the Member requesting service must grant access to his/her property and also has the responsibility for obtaining necessary easements on any neighboring property that might be encroached upon by the construction of his/her service.

Applicable Right-of-Way Designation
(either side of center)

Primary Single Phase	20 Feet
Primary Three Phase	25 Feet
Primary and Secondary Underground	7-1/2 Feet
Secondary Overhead	5 Feet

20. The Applicant(s)/Member(s) shall sign an Easement over the Applicant's/Member's premises as requested by CLP.
21. Applicant(s)/Member(s) agrees to comply with all existing Easements on their property to CLP.
22. The Easement shall run with the land and shall be binding upon the Grantors, their heirs, successors, and assigns.
23. CLP will strive to provide continuous service but does not guarantee an uninterrupted supply of electric service. CLP will not be responsible for any loss or damage resulting from the interruption or disturbance of service due to causes other than gross negligence of CLP. CLP will not be liable for any loss of profits or other consequential damages resulting from the use of service or any interruption or disturbance of service. CLP recommends that three-phase protection be added to three-phase equipment and motors to protect that equipment in the case of a single or multiphase outage or interruption of service.
24. You agree, in order for us to service your account, collect amounts you may owe, notify you of a scheduled outage, describe services and products available, or otherwise communicate with you, that we may contact you by telephone at any telephone number (landline or wireless) associated with your account, which could result in charges to you. We may also contact you by sending text messages and/or emails, using any email address and phone numbers you provide us. Methods of contact may include using pre-recorded or artificial voice messages and/or the use of an automatic dialing device, as applicable.

I warrant that the above information for the purpose of obtaining electric service is true and complete. I also agree to receive and pay for said service in accordance with applicable rate schedules and service regulations on CLP. It is agreed that CLP reserves the right to discontinue service in case of violation of any terms or for falsification of any of the above information. I have read the "Conditions of Application of Electric Service" and hereby agree to comply with the same.

Applicant Signature: _____

Date: _____

Co-Applicant Signature: _____

Date: _____



Office Use Only	
Account	_____
Location	_____
Work Order	_____

COOPERATIVE LIGHT & POWER (CLP)
COMMERCIAL APPLICATION
FOR NEW CONSTRUCTION ELECTRIC SERVICE

Updated: June 2026

Applicant Information

Business Name:	_____	Authorized Administrator:	_____
Billing Address:	_____	Job Title:	_____
City/State/Zip:	_____	Main Phone:	_____
Main Phone:	_____	Secondary Phone:	_____
Secondary Phone	_____	Email Address:	_____
Email Address:	_____		
Tax ID Number:	_____		

Additional Information

Electrical Contractor (Name of Company): _____

Contact Person: _____

Contact Phone: _____ Contact Email Address: _____

Service Information

Type of Business: _____

Service Address: _____

City/State/Zip: _____

Township: _____ Range: _____ Section: _____

Parcel ID Number: _____ Lot No. _____

Service size (amps): ☐ 200 ☐ 320 ☐ 400 ☐ 600 ☐ 800 ☐ Other _____

☐ Single phase: ☐ 120/240V ☐ 240/480V ☐ Other _____

☐ *Three phase: ☐ 120/208V ☐ 277/480V ☐ Other _____

** It is required that you follow Cooperative Light & Power's Concrete Transformer Pad and Metering Specification for Three Phase Service and to have all private utilities marked.*

Phase conductor Size: _____ ☐ aluminum ☐ copper Number of conductors per phase: _____

Neutral conductor Size: _____ ☐ aluminum ☐ copper Number of conductors per phase: _____

**Meters must be mounted on a pedestal next to the CT cabinet, not on the CT cabinet door.
Secondary conductor runs between transformer and transition cabinet will be member's responsibility.*

To determine proper transformer size, please provide the projected demand load (KW) below*:

Indoor/Outdoor Lighting:	_____ KW	Air Conditioning:	_____ KW
Heating:	_____ KW	Motor Load:	_____ KW
Misc. Equipment:	_____ KW	Other:	_____ KW
_____	_____ KW	_____	_____ KW

Total projected demand load KW: _____

**If there are any changes to the projected demand load (KW) after the original application is submitted, a new updated application must be completed and submitted to CLP.*

Starting equipment for any single-phase motors 7.5 HP and above, or 3-phase motors 75 HP and above shall be subject to approval by CLP.

List all the motors, what they are powering, and their rated HP.

Which, or how many, of the motors will be running at the same time?

What kind of start-up equipment, if there is any, will be used and for which motors?

Will a phase converter or variable frequency drive be used? Please describe.

Energy Service Programs

CLP offers Energy Service programs as a value-added service to your co-op membership. Please check below if you are considering any of these programs now or in the future. Our Energy Services Manager will contact you to discuss the additional metering needs, wiring requirements and program details.

- ☐ Off Peak Heat ☐ Dual Fuel ☐ EV Car Charging ☐ Cycled Air Conditioning ☐ Time of Use (TOU) Meter
☐ Off Peak Hot Water ☐ Distributed Generation Solar/Wind ☐ **Water Heater on Demand**

****Please note: installing an on-demand water heater may require a service upgrade and additional fees.****

Before construction can begin, I must provide CLP:

- **This completed application, signed and dated**
- **The "Conditions of Application for Electric Service", signed and dated**
- **A payment of \$225 for the New Service Application fee**
- **Right of Way Easement, notarized by all parties listed on the title/deed/abstract**
- **Copy of the Recorded Deed, including the landowner's name and the legal description of the property**

I warrant that the above information for the purpose of obtaining electric service is true and complete. I also agree to receive and pay for a said service in accordance with applicable rate schedules and service regulations of the Cooperative. It is agreed that the Cooperative reserves the right to discontinue service in case of violation of any terms or for falsification of any of the above information. I have read the "Conditions of Application for Electric Service" and hereby agree to comply with the same.

Company Name:

Name of Authorized Administrator:

Signature of Authorized Administrator:

Date:

CLP USE ONLY			
Date Service Available:	_____	Service Location:	_____ Service District: _____
Account Number:	_____	Rate Schedule:	_____
☐ Identification Verified	By: _____	Date Verified: _____	
	Type: _____		
☐ Credit Verification Waived:	By: _____	Date Waived: _____	
☐ Credit Verification NOT Waived:	By: _____	Date: _____	
☐ Deposit Applied	Amount: \$ _____	Date: _____	

Property Sketch

Use this space to draw property lines and location (or future location) of driveway(s), culverts, buildings, septic, wells, private facilities, or anything that may affect the location of your new service. **CLP is not responsible for damage to any unreported facilities.**

Three Phase Pad Spec

Diagram of a three-phase pad showing dimensions A, B, C, D, E and reinforcement bars MK1 through MK5. The pad is rectangular with a grid of reinforcing bars. A central section is labeled (PRI.) and (SEC.). Dimensions are given in inches. Notes specify concrete testing, reinforcing steel, and pad dimensions.

PAD	3-PHASE TRANSF. kVA	DIMENSIONS IN INCHES					REINFORCING BARS				
		A	B	C	D	E	MK1	MK2	MK3	MK4	MK5
#1	75, 112 1/2, 150, 225, 300, 500	76	62	10	42	6	7 #4 70"	4 #4 10"	6 #4 57"	6 #4 28"	4 #4 26"
#2	750, 1000 1500, 2500	104	100	10	54	8	12 #4 98"	6 #4 19"	6 #4 94"	7 #4 66"	4 #4 29"

NOTES:

- CONCRETE TESTING, 3000 POUNDS MIN. PER SQUARE INCH; 4% TO 6% ENTRAINED AIR, 3/4" MAXIMUM SIZE AGGREGATE.
- REINFORCING STEEL, ATSM-A615 GRADE 60, PLACE APPROX. 6" O.C. EACH WAY AND SECURELY TIED.
- MINIMUM CONCRETE COVER OVER REINFORCING STEEL 2 INCHES UNLESS NOTED.
- WOOD FLOAT FINISH, LEAVING NO DEPRESSIONS.
- PAD DIMENSION AND REBAR SPACING SHALL BE ADJUSTED TO HANDLE TRANSFORMER SIZE AND WEIGHT.

ITEM	QTY.	MATERIAL
		Concrete, as required
		Reinforcing bar, as required

CONCRETE PAD FOR
THREE PHASE EQUIPMENT

AUG 2016

RUS

3 - PHASE PRIMARY

UF3.PC

RIGHT-OF-WAY EASEMENT

Date: _____,20____

Grantee(s): Cooperative Light & Power, a Minnesota Cooperative. "Grantee" shall also mean "Grantees".

FOR VALUABLE CONSIDERATION,

(Full Name of Grantor)

(Full Name of Grantor)

Status: _____ (Status Options include: "A Single Person",
"Husband and Wife", "Widowed and not married", "Married to each other", "Trustee of the
_____ Trust", "Corporation" "Limited Liability Company", "Partnership").

For themselves and their successors and assigns ("Grantor"), hereby convey(s) to Cooperative Light & Power, a member-owned utility under the laws of the State of Minnesota, and its subsidiaries, affiliates, licensees, contractors, subcontractors, agents, and their successors and assigns "CLP," "Cooperative Light & Power," or "Grantee", the perpetual easement and right to enter upon the lands of the Owner in the County of: _____,

State of Minnesota described as follows:

Legal Description of Property (or attach): _____

("Grantor's Property").

Township _____ Range _____ Section _____ Parcel ID _____

Service Address: _____

1. **Statement of Ownership.** Grantor covenants that Grantor is the owner of the Grantor's Property and has the right to convey the easements set forth herein.
2. **Purpose and Extent of Easement:** The easement authorizes Grantee and Grantee's subsidiaries and assigns to erect, place, install, construct, reconstruct, replace, relocate, modify, bury, upgrade, remove, maintain, patrol, inspect, repair, and operate, at any time and from time to time, electrical transmission and distribution lines, including but not limited to structures, poles, towers, wires, cables, cable terminations, tracer wires, arrestors, footings, foundations, transformers, transformer enclosures, connection boxes, cross-arms, ductbank systems, cable troughs, conduits, vaults, manholes, transition structures, riser structures, control buildings, telecommunications buildings, fences, gates, landscaping, access roads, and other equipment and fixtures, supporting one or more electrical circuits, and any other facilities, equipment and systems used or useable for the transmission or distribution of electricity; and also wireless equipment and systems; and also fiber optic cables and other equipment and systems used and useable for the transmission or provision of broadband and fiber optic services (including but not limited to the transmission of voice, video and data signals and the transfer of shared use such fiber optic cables and other equipment and systems) and other electrical or communication transmission technology and associated equipment and appurtenances as may be desirable in connection therewith (the "Facilities") over, under or on the centerline of the Electric Right-of-Way and all abutting streets, roads and highways. The "Electric Right-of-Way" is defined in feet on each side of the Facilities existing and to be constructed, but in no event shall it be less than the width on each side of the centerline of the following: (a) 7.5 feet for underground lines; (b) 20 feet for overhead, single phase primary lines; (c) 25 feet for overhead primary three phase lines; and (d) 5 feet for overhead secondary lines. The easement includes such joint use or occupancy of the easement as Cooperative Light & Power may permit for electrification or other purposes.
3. **Cooperative Light & Power Right of Access:** Cooperative Light & Power has the right of ingress to and egress from the Electric Right-of-Way over the Grantor's real property, adjacent real property and real property lying between public or private roads and the Electric Right-of-Way.
4. **Cooperative Light & Power's Right to Maintain and Upgrade Facilities:** Cooperative Light & Power has the right to construct new Facilities and extensions of existing Facilities within the Right-of-Way. Cooperative Light & Power has the right to upgrade, expand, or extend any electric line, cable, fiber optics or other line, or communication systems, data or information systems of any type, now or in the future. Grantor agrees that all Facilities remain Cooperative Light & Power's property, removable at its option.
5. **Vegetation Maintenance:** Grantee shall have full right to spray, cut, trim or remove trees, bushes, and/or shrubbery and other vegetation (collectively vegetation) to the extent necessary to keep them clear of the communication, electric distribution, and/or transmission lines or systems, using such means to do so as Grantee deems necessary or prudent. Grantee may remove all structures, trees, plants or vegetation that might endanger the line or system, including vegetation outside of the easement area but only if Grantee determines such vegetation may endanger said lines or systems.
6. **Grantor's Use/Obligations:** Subject to Grantee's rights and Grantor's obligations herein, Grantor reserves the right to cultivate, use and occupy the surface of the Electric Right-of-Way in a manner that is not inconsistent with Grantee's rights granted herein. Grantor shall not perform any act, or cause or permit acts to be done by others, that will interfere with or endanger the Facilities or Grantee's exercise of its rights hereunder. Without limiting the foregoing, Grantor shall not erect or place on the Electric Right-of-Way any structures, buildings, trees, vegetation, or other objects or improvements, permanent or temporary, or cause or permit any others to do so, without Grantee's prior written approval. Grantor agrees to not materially alter the existing ground elevations in a manner that could interfere with the Facilities or Grantee's rights hereunder or that would result in ground or other clearance of less than the minimum requirements specified by the National Electrical Safety Code or any other

applicable laws or regulations or other codes or policies. Grantor, its agents or assigns must submit plans of improvements or other installations within the Electric Right-of-Way for review and written determination of compatibility by the Administrative Agent for Grantee prior to installation. Grantee may approve such improvements or other installations, with or without conditions, or may deny the same, in the reasonable exercise of its sole discretion. Notwithstanding the foregoing, Grantor may install and maintain typical fencing within the Electric Right-of-Way that does not interfere with the safe operation of the Facilities; provided that Grantor shall grant to Grantee access through any locked gates so that Grantee may have adequate access to the Electric Right-of-Way. If any use by Grantor results in non-compliance with the National Electric Safety Code and any other applicable laws, regulations, or codes in effect from time to time, Grantor shall be liable and responsible to the Grantee for any costs to comply with the National Electric Safety Code and any other applicable laws, regulations, or codes in effect from time to time. Grantor agrees to execute and deliver to Grantee any additional documents requested by Grantee to amend and/or correct the legal description of the Electric Right-of-Way to conform to the right of way actually occupied by the Facilities or otherwise as requested by Grantee to accomplish the purposes of this easement.

7. **Grade Changes and Damage by Owner:** If grade changes are made by the Grantor, which make it necessary for Cooperative Light & Power to relay or relocate any of the Facilities, the cost of such changes will be paid by the Grantor. The Grantor is responsible for the cost of any repairs to the Facilities caused by the action of Grantor.
8. **No Waiver of Rights by Grantee:** No delay in exercising any or all of the rights granted in this easement to Grantee shall be interpreted to be a waiver of any of these rights nor abandonment of the easement as granted.
9. **Expansion of Any Previous Easement Rights:** If Grantor or Grantor's predecessor(s) in title have previously conveyed Grantee an easement to this real property, Grantor intends that the rights conveyed by the previous easement shall not be reduced by this subsequent easement, and this subsequent easement shall be an expansion and supplementation of the rights conveyed by the previous easement.
10. **Right of Attachment and Assignment:** Grantee also has the right, from time to time, to assign to others the right to use said Electric Right-of-Way for such purposes as Grantee has the right to use.
11. **Easement to Run with the Land:** The Grantor reserves unto themselves, their successors and assigns, the full right to take, use, and enjoy the Property in every manner not inconsistent with this easement. This easement shall run with the land and will be binding on the heirs, administrators, successors and assigns of the Grantor. The Grantor agrees to disclose to their successors in the title the existence of this easement. The Grantor covenants that they are the owners of the Property, and that the Property is free and clear of encumbrances and liens of any character except those held by the following persons:

GRANTOR

Printed Name

Signature

Printed Name

Signature

FOR GRANTOR OF INDIVIDUAL

STATE OF MINNESOTA)

)

COUNTY OF LAKE)

On this _____ day of _____, 20____, before me, a Notary Public, personally appeared _____

_____ A Single Person/Husband and Wife/Divorced and not married/Widowed and not married/Married to each other/Trustee of the _____ Trust, known to me or satisfactorily proven to be the person whose name(s) are subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

Notary Public

My Commission Expires: _____

STATE OF MINNESOTA)

)

COUNTY OF LAKE)

On this _____ day of _____, 20____, before me, a Notary Public, personally appeared _____

_____ A Single Person/Husband and Wife/Divorced and not married/Widowed and not married/Married to each other/Trustee of the _____ Trust, known to me or satisfactorily proven to be the person whose name(s) are subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

Notary Public

My Commission Expires: _____

Drafted By:
Cooperative Light & Power
1554 Highway 2, PO Box 69
Two Harbors, MN 55616