

Cooperative Light & Power

Board Policy

IV-36

SUBJECT: Board Meeting Member Attendance

ADOPTED: 08/25/2021

REVISED: 08/24/2022, 01/28/2026

REVIEWED: 01/28/20226

POLICY: Members may attend Board Meetings in person, with or without notice. Members may also attend Board Meetings virtually. If attending virtually, instructions for registration and access are found on the Cooperative's website. Members wishing to speak at a Board Meeting shall contact the CEO at least 48 hours prior to the Board meeting, indicating the topic, desired outcome, if any, and estimated time required. The Board will attempt to accommodate all Members who wish to attend Board Meetings. If space limitations are anticipated the Board will encourage virtual meeting participation. If a large number of members request the opportunity to speak the Board may ask the members to limit their comments to a few minutes. The time for a member to speak shall be at a time designated by the Board. An item brought up that is determined to require additional discussion or action by the Board, will be discussed by the Board at the next regular Board Meeting. If a decision is made regarding the matter before the Board, the Board (or CEO acting on request of the Board) will communicate its decision to the Member who expressed the suggestion, concern, and/or comment.

Any individual whose behavior disrupts a meeting may be asked to leave the Board Meeting.

The Board reserves the right to hear or discuss any items/matters in Closed Session. The Closed Session is not open to Members.

Except for the Cooperative itself, no audio or video recording shall be allowed at any type of Board Meeting. Exceptions to this policy may be made by the Board of Directors by majority vote.

All attendees shall comply with the following:

- Sign the meeting attendance sheets as you enter the meeting, as applicable
- Wait to be recognized by the Board President
- Be respectful of others' opinions
- Notify the CEO and Board President if you are attending the meeting as a representative of the media or press

RESPONSIBILITY: The CEO and Board President are responsible for the administration of this policy